



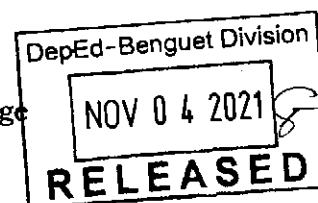
Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

03 November 2021

DIVISION MEMORANDUM

No. 441, s. 2021

TO: Public Schools District Supervisors/Districts-in-charge
School Heads
School DRRM Coordinators
Public and Private Schools



**REITERATION OF PARTICIPATION TO THE 2021 4th QUARTER NATIONWIDE
SIMULTANEOUS EARTHQUAKE DRILL (NSED) ACTIVITIES**

1. In relation to the approved National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 132, s. 2021 titled, *Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities*, the Office of the Undersecretary for Administration (OUA), through the Disaster Risk Reduction and Management Service (DRRMS), enjoins ALL schools and offices to participate in the **2021 4th Quarter NSED on 11 November 2021**.

2. Hereunder are the schedule of activities for reference:

Activity	Date	Registration Link/ Remarks
4 th Quarter Ceremonial Pressing of the Button	11 Nov 2021, 8:00 a.m.	https://bit.ly/3Cftnp8
Posting of earthquake preparedness measures in school bulletins or through official social media accounts	8-12 November 2021	To be reflected in the 1 st Quarter SDRRM Accomplishment Report, SY 2021-2022
Conduct the Family EQ Preparedness Homework and discuss the result during PTA meetings/general assembly	Nov-Dec 2021	
Update evacuation maps in consideration of the current pandemic and post in conspicuous places within the school and community premise	Nov-Dec 2021	



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3. Due to the limitations in the conduct of mass gatherings and adherence to COVID-19 required health protocols, NSED exercises requiring physical interaction, **particularly evacuation drills in DepEd offices and schools, are hereby suspended.** However, all DepEd personnel and learners are enjoined to practice the **“duck, cover and hold”** procedure simultaneously at the set time.
4. Proper documentation and post-activity evaluation are required. Therefore, all schools are advised to make necessary preparations so that the required reports are submitted on time. Attached are the guidelines for the submission of the 4th Quarter NSED Reports (Annex A).
5. Widest dissemination and compliance are highly encouraged.

GLORIA B. BUYA-ARCE
Schools Division Superintendent

SGOD/SMN/aib2021



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"Annex A"

Guidelines on the Submission of the 2021 4th Quarter Nationwide Simultaneous Earthquake Drill (NSED) Reports

All schools should thoroughly follow the guidelines below. Non-compliance is considered as non-acceptance of the reports.

4th Quarter NSED Google Forms:

1. The School DRRM Coordinator shall fill out a Google Form link as follows:

<https://bit.ly/LuzonSchools4ONSED>

2. The online Google Form must be accomplished within five (5) working days after the quarterly NSED.
3. In case that schools are not able to access or fill out the online Google form due to internet connectivity issues, they may opt to use the attached reporting template (**Annex B. School Reporting Template**) and submit a copy through e-mail at, **DRRM.depedbenguet@gmail.com**.



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“Annex B”

**REPORT ON THE 4TH QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE
DRILL (NSED)**

Date Conducted: _____

I. Baseline Data	
A	District
B	Name of School
C	School ID
D	Number of Learners
E	Number of School Personnel (teaching and non-teaching)

Question	Answer	Remarks
II. PRE-NSED		
A	Did the school coordinate with LDRRMO/BDRRMC as part of the preparation for the actual conduct of NSED? (Yes/No)	
B	Did the school conduct an orientation to learners and personnel on earthquake preparedness measures and the conduct of NSED? (Yes/No)	
III. ACTUAL NSED		
A	Total number of school personnel (teaching and non-teaching) that participated in the Ceremonial Pressing of the Button and practices the “DUCK, COVER, and HOLD”	
B	Total number of learners that participated in the ceremonial pressing of the button and practices the “DUCK, COVER, and HOLD”	
E	Number of School Personnel (teaching and non-teaching)	
IV. POST-NSED		
A	Did the school DRRM Team facilitate post-evaluation of the NSED? (Yes/No)	

ISSUES AND CONCERNS	
Instructions: Please mark check (✓) all issues, and concerns experienced in conducting Nationwide Simultaneous EQ Drill (NSED)	
<input type="checkbox"/>	Lack/limited communication equipment (internet, cellphone, two-way radio, etc.)
<input type="checkbox"/>	Lack of/limited early warning devices (bells, megaphones, alarms, etc.)
<input type="checkbox"/>	Limited First Aid Kit
<input type="checkbox"/>	Limited rescue equipment
<input type="checkbox"/>	Limited number of Go-bags
<input type="checkbox"/>	Improper practice of Duck, Cover and Hold
<input type="checkbox"/>	Non-compliance to minimum health protocols (physical distancing during the evacuation, use of facemask, etc.)
<input type="checkbox"/>	Others (specify)

Prepared by:

(Printed name over signature of SDRRM Coordinator)

Approved by:

(Printed name over signature of School Head)



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